

Educational Aims:	<p>To provide those people involved in non-production work with the knowledge and techniques to apply the permit to work system effectively thus protecting those who may be affected by this work.</p> <p>Understanding the:</p> <ul style="list-style-type: none">▪ Legal framework for H&S in contracted work.▪ Dangers associated with the sort of work carried out by contractors and for infrequent or non-routine operations carried out in-house.▪ Need for a system of safe working to cover these tasks.▪ Responsibilities of those involved in the process.
Objectives:	<p>To ensure relevant people are sufficiently informed about the permit to work system to apply it consistently.</p> <p>To identify hazards associated with the job and the work environment and the necessary controls.</p> <p>To increase levels of risk perception.</p> <p>To monitor the work to see that the PTW requirements are being followed, and dealing with poor performance.</p> <p>To ensure that the job is left safe at the end of the day.</p>
Target Audience:	<p>Those responsible for bringing contractors on site</p> <p>Permit to work signatories (Issuers and Receivers)</p> <p>Supervisors/Managers</p>
Content:	<p>Why we need to control non-production work with permits</p> <ul style="list-style-type: none">▪ The legal position▪ Injuries and costs▪ Contractors▪ Non-routine in-house work <p>Permits to work</p> <ul style="list-style-type: none">▪ General PTW▪ Supplementary permits▪ Competence <p>Hazard identification, assessment and control</p> <ul style="list-style-type: none">▪ Group work to identify and discuss hazards▪ Risk assessments and method statements <p>Test</p>
Equipment Required:	<p>Training room with PC Projector and screen</p> <p>Flip chart or white board</p>
Assessment Procedure:	<p>Brief test of delegates' understanding of the system, their responsibilities and the hazards involved.</p>
Review:	<p>On site review of competence in issuing and closing off permits, by client.</p>